

**TO THE MEETING OF: THE PORTCHESTER CREMATORIUM JOINT COMMITTEE**

**ON: MONDAY 28<sup>TH</sup> SEPTEMBER 2009**

**REPORT OF: ENGINEER AND SURVEYOR**

**1.0 MAINTENANCE - PROGRESS REPORT**

**1.1 PROGRESS AND FINANCIAL STATEMENT**

<b>Ref</b>	<b>Repairs &amp; Renewals Schemes</b>	<b>Progress Stage</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Actual Cost</b>	<b>Budget/Actual Variation Note +/- 20%</b>
1.6.07	Install portico to vestry door	Completed	3,000	5,000	7,430	Increased Specification for fixing/supporting in place
1.9.01	Granite covers to bench seats		4,000	4,000		
1.9.02	Replace marble inlay to cloister seats		2,500	2,500		
1.9.03	Refurbish/redecorate Book of Remembrance fittings		2,000	2,000		
1.9.04	Granite covers to wreath bays	Tender/quotations	15,000	15,000		
1.9.05	Fire precaution installation works	Design	10,000	10,000		
1.9.06	Wreath marker support posts		3,500	3,500		

<b>Ref</b>	<b>Repairs &amp; Renewals Schemes</b>	<b>Progress Stage</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Actual Cost</b>	<b>Budget/Actual Variation Note +/- 20%</b>
1.9.07	Anti-vandalism precautionary works	Work in progress	6,000	6,000	5,670	None
1.9.08	DDA improvements to rear North Chapel	Design	2,500	2,500		
1.9.09	Steam cleaning paving	Completed	1,500	1,500	1,540	None
1.9.10	Level access to North garden area	Scheme cancelled	5,000	0		
1.9.11	Surface water drainage imp's to compactor area	Design	2,500	2,500		
1.9.12	Internal redecoration	Completed	3,500	3,500	3,705	None
1.9.13	Renew crematory suspended ceiling tiles	Completed	1,500	1,500	2,134	Grid to ceiling required replacement
1.9.14	Refurbish Book of Remembrance	Scheme cancelled	3,000	0		
1.9.15	Refurbishment of intruder alarm system	Completed	0	0	4,150	Vired from 1.9.10

Note

Actual cost excludes standard VAT or unreclaimable VAT.

## **1.2 RECOMMENDATION**

The Committee is recommended to note the contents of this report.

## **1.3 BACKGROUND PAPERS**

Nil